

Manage Historical Vendor Requests

Avalara CertExpress	
DASHBOARD DOCUMENTS REQUESTS VEND	ORS ACCOUNT
	Hello, John Doe Your profile is com
	Respond To Requests
	Enter request code here or learn more.
	Manage Vendors

To see a list of all historical vendor requests, click the REQUESTS tab on the toolbar. If a vendor has ever sent you a request for a document, it's logged here.

Vendors' names are listed in the NAME column. You'll find the address your vendor has on file for you in the DETAILS column. Click RESPOND to see pending and already-stored forms for any of the listed vendors.

Avalara CertExpress				
DASHBOARD DOCUMENTS REQUESTS	VENDORS	ACCOUNT		
Requests				
		NAME	DETAILS	ACTIONS
	Α	Alpha Beta Corporation	John Doe 512 S Mangum St Sulle 100 Durham, North Carolina 27701	RESPOND
	Α	Zeta Distribution Corporation	John Doe 512 S Mangum St Suite 100 Durham, North Carolina 27701	RESPOND
	Δ	East Coast Micro Devices	John Dee 512 S Mangum St Suite 100 Durham, North Carolina 27701	RESPOND
	Enter Reg	aest Code		

Pending requests are listed in the Action Required section of this screen. Place a check in the box next to any pending request, and then click FILL SELECTED EXPOSURES to complete and submit the document your vendor requested.

